**VFW Department of Indiana**

**Post Relief/Revitalization Fund Application**

**Overview & Eligibility**

This **Grant/No Interest Loan** is offered to any Department of Indiana VFW Post to offset expenses to improve property owned by the Post or purchasing equipment which will be owned by the Post that increases their capacity to serve their communities locally. In addition, it is offered to any Post that has been severely damaged or destroyed due to a natural disaster. (Flood, Tornado, Hurricane, Wind, Earthquake, Wildfire)

The maximum grant/loan award is $10,000. Grants can only be received once every three years. Loans must be fully repaid before applying again.

**To be eligible**, the applying Post must not be on suspension and should have participated in the main VFW National Programs the year prior and current year to include but not limited to: (VOD, PP, VMS, ToY, Buddy Poppy, Membership, Community Service). All are verified in OMS/MEMSTATS. Inspections and quarterly audits must also be conducted.

The Post leadership must have also attended the District Meetings and Department Conventions, and Schools of Instruction for the previous and current year.

The Post Commander/Quartermaster must complete and submit the application to the Council of Administration (**CofA**) via their District Commander and prepare a one to two-page narrative on how the monies will be properly utilized. (See additional forms)

The request must be approved by the membership during a Post meeting with those minutes submitted as proof.

**Qualifying Grant or Loan Project Types**

Repairs/Damage not covered by property insurance.

Necessary equipment to maintain a functioning canteen. (See eligibility)

Any other Post Revitalization type function. (TBD by CofA)

**Eligibility Details**

Building Repairs or Purchase of equipment that will enhance the Post’s ability to carry out its programs and activities efficiently, reducing unnecessary costs and improving resource utilization. Directly contributes to serving the local community.

Locally bonded contractors are authorized and encouraged to make repairs and complete projects.

Post Auxiliaries, Riders Groups, and Military Order of the Cooties are not authorized to receive funds.

***Funding cannot be used for any Political Event, Causes, or Candidates.***

**Proof of Post Finances**

Copies of all financial records. All Bank Statements and Investment funds, to include but not limited to: Checking, Savings, Loans, Trusts, Gaming, General, other income, etc.

Copy of current Insurance Company policy.

Copy of recent Post Inspection.

Copies of past four audits. (Trustee Reports)

All correspondence must be on the official letterhead of said financial institution.

Handwritten pages, notes, receipts will not be accepted. Any statement(s) that are not clear to read will not be accepted.

**PLEASE NOTE: The above guidelines are general in nature, and the CofA reserves the right to amend, modify or waive them, in whole or in part, if the CofA deems it in its best interest to do so. Final approval of Grant or Loan awards and funding amounts are subject to exclusive determination and discretion of the CofA and its decisions are *not subject to review*.**

**Approved by the Council of Administration on 4 February 2025**

**VFW Post Grant/Loan Application**

Print or Type responses in the space provided. All contact phone and email addresses must be active. ***All fields must be complete***.

VFW Post Number: Grant or Loan Request:

(*If a Grant is denied is the Post willing to accept a Loan which would require a repayment plan?*)

Employee Identification Number (EIN): Tax Status 501(c):

Mailing address:

Grant Contact Person Name (Must be a Post Member): Position:

Contact Person Phone Number: Email address:

Printed Name of Post Commander:

Phone Number: Email address:

Printed Name of Post Quartermaster:

Phone Number: Email address:

Base Amount Requested: (Up to $10,000)

Is this a request for a repair on property owned by your Post?

Is this a request for equipment that will enable your Post to better serve the community?

**To the best of my knowledge, each of the undersigned certifies under penalty of perjury and VFW Article IX disciplinary action that the foregoing and attached documents are true and accurate. If approved, each of the undersigned acknowledges that a contract or acceptance acknowledgment-separate from this application-may be required before a Post receives the Grant or Loan.**

Signature of Post Quartermaster

 Date:

Signature of Post Commander

 Date:

Signature of District Commander

 Date:

Date and printed name of recipient at State HQ:

Date to Council of Administration:

**Additional Required Forms and Documents for inclusion with the Application**

Letter explaining the reason for request and how said request will benefit the community.

Copies of any/all estimates pertaining to request plan (If applicable).

Letter detailing repayment plan. (Loan)

Current Copies of ALL Post Financial Statements. (See **Proof of Post Finances** on page 1-2)

Copies of past four Audits. (Trustee Reports)

Copy of most recent Post Inspection.

Copy of current Insurance Company policy. (Property, etc.)

Copy of current Quartermaster Bond.

Copy of Post Minutes approving request and/or repayment of funds.

**All receipts relating to the project will be submitted to the CofA upon completion**.

Any unused amount of $500 or more(Grant only) will be returned to the CofA/State HQ.