

VETERANS OF FOREIGN WARS OF THE UNITED STATES

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DEPARTMENT OF INDIANA
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VFW REGULATIONS FOR INDIANA TO BE POSTED IN CLUB ROOM

Organization and By-Laws

1. The operation, management and control of Clubs and/or canteens were not envisioned in the purposes of our organization as described in Article 1 of our Constitution and Ritual and Congressional Charter. The first and foremost consideration of Post shall be the objects of the VFW. VFW Clubs and/or canteens shall be of secondary interest and concern and compatible with our purposes.
2. Wherever the word "Club" is used in these regulations it shall be taken to include and mean every VFW founded or operated social room or rooms for the enjoyment and recreation of VFW members within the State of Indiana.
3. These regulations shall apply to the operation of every VFW Club, whether the same is incorporated as a separate corporation from the parent Post which founded such Club, or not, and regardless of whether the Club bears the same name or is located upon the same premises as the parent Post or not.
4. A VFW Post is a subordinate unit of the parent Post and shall be operated solely for the benefit of the Post membership.
5. After approval of any Club By-Laws or amendments, thereto, a copy hereof shall be furnished each Post Commander, Post Quartermaster, and a copy be posted on the Club bulletin board.
6. After the adoption of any individual Club By-Laws or amendments thereto, copies of same shall be submitted in triplicate to the State Commander for his approval and he shall forward (2) copies thereof to the National Commander-In-Chief for his approval and that one approved copy shall be returned to the Post submitting the same.
7. Any post or Club making application for a fraternal liquor permit or for a renewal of such permit shall first forward such application with supporting documents to the State Commander for

approval. If the Post or Club is incorporated, a copy of the articles of incorporation thereof shall accompany such application.

Use of Facilities

8. Only Post members of the VFW, Ladies Auxiliary and Men's Auxiliary in good standing may be members of the Post Club and **no guest membership or honorary membership of any kind shall be allowed.**
9. Only VFW Post members, VFW Ladies Aux. and VFW Men's Aux. in good standing who are twenty-one (21) years of age or older may purchase alcoholic beverages in a club.
10. Hours during which the club may remain open must be prescribed in the Club By-Laws. Every Post Club shall be closed to members of the Post during every Post meeting and to members of the Auxiliary during every Auxiliary meeting that is held in the same building.
11. A House Committee shall be elected by the Post membership to act as a board of management for the business affairs of the Club. This House Committee shall consist of three (3) members, one of which shall be elected each year for a three (3) year period. No members of the House Committee shall succeed to membership on such committee automatically by virtue of election to any Post Office. Post Trustees shall not be elected to the House Committee. The House Committee shall elect a Chairman yearly. All members of the House Committee shall be elected and not appointed. A House Committee member, who resigns or is removed from office, will be replaced by the election of a new member to fill the vacant position. The other two (2) members will remain in their present year of offices.
12. The House Committee may suspend Club privileges of any Post member, Ladies Aux., Men's Aux., or guest who is guilty of any misconduct on the Club premises, for whatever period of time they shall determine proper, by presenting him/her with written notice. Final decision shall be made by a majority vote of the members present at the next regular or special meeting, after suspended member has received such notice. ****
13. The Post membership may overrule or abrogate any action of the House Committee by a majority vote at regular or duly called special meeting. Any House Committee member may be removed from office in the event he/she has committed an offense specified in Article IX, Section 902 procedural guide for disciplinary action of the National Constitution and By-Laws. Determination that the House Committee member has committed such offense, in Article IX Section 902, shall be by a majority vote of membership present at a regular or duly called meeting to remove a House Committee Member. This action may only be taken after the accused has been given seven (7) days written notice.

14. The House Committee shall have the authority to employ such personnel as shall be necessary to properly operate the Club, including Club Manager, and may discharge personnel at their discretion. Priority on employment should be given to Post members in good standings, if qualified.
15. The Club Manager or any employee handling Club monies shall be bonded by the Post or House Committee for twice the largest sum that may pass through his/her hands at any one time.
16. The Club Manager shall be held responsible by the House Committee and the Post Commander for the conduct of all patrons of the Club. He/she shall deny use of the Club to any Post member, Ladies Auxiliary member, Men's Auxiliary member or guest of a member who violates the Club By-Laws, the State Laws, or these regulations.
17. The club manager and members of the House Committee shall be held responsible by the Post Commander and the Post Floor to know and strictly enforce at all times the By-Laws of the Club, Indiana Department rules and regulations, the Indiana Alcoholic Beverage Act and Amendments thereto, and the Indiana Charitable Gaming Commission regulations.
18. The Club Manager shall be discharged for violating, or permitting the violation, of any of these State Regulations, Club By-Laws, State Laws or City Ordinances upon the Club premises, and if the House Committee fails to remove such Club Manager, the Post may discharge both Club Manager and all member of the House Committee who refuse to act, under procedures provided in Regulation Number 13 above.
19. Any member of the House Committee may be discharged, for any infraction of these rules and regulations, Post By-Laws or National By-Laws and new member elected to replace him/her at any time, under the same voting procedure provided by regulation number 13 above.
20. The House Committee and Club Manager shall keep an approved set of records which shall be open to inspection by members of the Post at all reasonable times.
21. The House Committee shall keep continuous inventory of all Club supplies and a report made to the Post floor monthly. Failure to do so is just cause for removal from the House Committee.

Finances

22. The House Committee shall keep a complete set of records, clearly showing all receipts and expenditures of all club supplies and monies of the club. A report shall be made to the Post floor monthly.

23. The Post Club By-Laws must prescribe the largest sum of money that the Club Manager or House Committee may spend for club supplies at one time without the Post authorizing the same.
24. All income and profits from the club shall be deposited in the name and number of Club or Post and in no other name.
25. The House Committee and Club Manager shall turn over to the Post Quartermaster upon receipt, at least monthly, all net profits and property acquired by the club over and above a certain specific sum, which shall be prescribed in the Club By-Laws, which sum may be retained for current club expenses during the following month.
26. At least once monthly, the House Committee shall be required to furnish the post Quartermaster a complete written profit and loss statement of the club for the current period to be read to the membership at a Post meeting and also spread in the minutes, and thereafter posted conspicuously on a Post or Post office bulletin board until the next monthly report is rendered, with all expenditures. Failure to comply with this regulation will automatically suspend the House Committee.
27. The Post Quartermaster shall act as the treasurer of the House Committee.
28. All Club books and records shall be audited by the Post Trustees quarterly, at the same time they audit the books and records of the Post Quartermaster and Adjutant. Proper forms for this audit will be provided by State Headquarters.

Enforcement

29. Each Post Commander shall be directly responsible to the State Commander for the strict enforcement of these Regulations and State Special Orders amendatory thereto, and the Club By-Laws, so long as his Post shall be permitted to maintain a club.
30. After any amendments to these Club rules and Regulations, they must be retyped and dated as to change and copy mailed to each Post Commander and Post Quartermaster.
31. These Regulations may be amended by a majority vote of delegates present at any business meeting of the State Convention.

**** Written notice of Suspension forms are available at State Headquarters.

(The foregoing VFW Club Regulations were regularly passed and adopted as part of the State By-Laws at the 26th Annual Convention of the VFW, State of Indiana, held at Evansville, Indiana June 19 thru 22, 1947 and amended at the 28th Annual Convention of the State of Indiana VFW at Indianapolis, Indiana June 23 thru 26 1949;the 33rd Annual Convention of the State of Indiana VFW at South Bend, Indiana June 20 thru 27, 1954;and the 34th Annual Convention of the State of Indiana VFW at Indianapolis, Indiana June 16 thru19, 1955; at the 40th Annual Convention of the State of Indiana VFW at Ft. Wayne, Indiana June 15 thru18,1961; and at the 42nd Annual Convention of the State of Indiana VFW at Indianapolis, Indiana June 20 thru 23, 1963; at the 47th Annual Convention of the State of Indiana VFW at Terre Haute, Indiana June 13 thru16, 1968; and at the 51st Annual Convention of the State of Indiana VFW at Indianapolis, Indiana June 15 thru 18, 1972; and at the 55th Annual Convention of the State of Indiana VFW at Evansville, Indiana June17 thru20, 1976; and at the 56th Annual Convention of the State of Indiana VFW at Indianapolis, Indiana June23 thru26, 1977; and at the 57th Annual Convention of the State of Indiana VFW at Indianapolis, Indiana June 15 thru 18, 1978; and at the 70th Annual Convention of the State of Indiana VFW at Indianapolis, Indiana June 13 thru 16 1991; and at the 78th Annual Convention of the State of Indiana VFW at Indianapolis, Indiana June 17 thru 20 1999; and at the 88th Annual Convention of the State of Indiana VFW at Indianapolis, Indiana June 18 thru 21 2009.