

# NAC Volunteer of the Year Award Nomination Support Form

Name of Volunteer \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ Year \_\_\_\_\_

Organization \_\_\_\_\_ VA Facility \_\_\_\_\_

Nomination Submitted by \_\_\_\_\_ Date Prepared \_\_\_\_\_

**Purpose:** This form should be completed as part of the preparations for submitting a nomination for any volunteer who is being considered for the NAC Volunteer of the Year Award. This award recognizes volunteers who have given extraordinary service to our nation's veterans. Two award recipients (one male and one female) are selected each year by the Executive Committee of the VA Voluntary Service National Advisory Committee (NAC).

**Nomination Procedure:** The required format for nomination submissions is letter style, between 300-500 words. It is recommended that a completed copy of this form be attached to the nomination letter as a supporting document. Letters of support from local VA facilities are also allowed to accompany each submission. All local nominations must be submitted to the affiliated volunteer's National VAVS Representative who will select the organization's candidate to be forwarded to the VA Voluntary Service Office on the national letterhead of the nominating organization.

**Criteria:** Nominees for this award must participate in established VAVS assignments, serve as a regularly scheduled volunteer and meet one of the criteria listed below. To assist in development of the formal nomination letter, complete each of the sections below, as applicable for the potential nominee, making sure to clearly distinguish between current volunteer activities and past volunteer activities.

Criterion	Description of Volunteer Activities in Year of Nomination (Current)*	Description of Volunteer Activities in all preceding years*
a. Volunteer with hospitalized Veterans.		
b. Volunteer with Veterans at outpatient clinics.		
c. Volunteer with Veterans in community living centers.		

\*Use additional sheets if necessary

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Criterion	Description of Volunteer Activities in Year of Nomination (Current)*	Description of Volunteer Activities in all preceding years*
d. Volunteer with homeless Veterans.		
e. Volunteer with Veterans and veterans groups in the community.		
f. Host Veterans' functions outside the Lodge, Post, Chapter, e.g., Memorial Day, July 4 <sup>th</sup> .		
g. Veterans Day observances, etc., that qualify as a VAVS assignment.		
h. Host veterans' functions outside the Lodge, Post, Chapter, e.g., fishing trips, day at the races, sporting events, etc., that qualify as a VAVS assignment.		
i. Visit Veterans confined to their homes as a VAVS assignment.		

\*Use additional sheets if necessary

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Criterion	Description of Volunteer Activities in Year of Nomination (Current)*	Description of Volunteer Activities in all preceding years*
j. Adopt-A-Veteran.		

Additional Considerations	Description of Volunteer Activities in Year of Nomination (Current)	Description of Volunteer Activities in all preceding years
Other factors involving VAVS assignments the nominator believes are noteworthy.		

\*Use additional sheets if necessary