

**Department of Indiana V. F. W. Auxiliary  
to the Veterans of Foreign Wars of the United States**

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**General Orders #10**

**April 2017**

**To Be Read at the First Meeting Following Receipt Before being Filed for Reference**

- Item #1. Auxiliary Secretaries:** The month of April is the month set aside for the election of Officers of each Auxiliary and it is your responsibility to use the form in this mailing for the request of the Installation Warrant from the Department Secretary. Timely mailing of this form will insure the fact of receiving the warrant form to read at the meeting and have the Installing Officer complete the warrant and return to the incoming Department and National Secretaries. This is a vital piece of information needed for your Auxiliary in order that you receive the necessary information to begin the year.
- Item #2. PRESIDENT'S ELECT:** Proper elections and the report of such information is necessary for the continuation of our working units and it is your job to oversee the execution of these tasks in the correct manner. On the Auxiliary level the copy of the warrant information serves as the list of Officers and Chairman in the roster book. And do not forget to list the EIN number of your auxiliary as this is necessary. On the District level at Spring Conference the District President was given a form for you to use in listing the names and info on the Officers and Chairman for the coming year and is to be mailed to the incoming Department Secretary (Kasey Osborne) for the next year. Do not forget to include each members ID number as this is needed for National
- Item #3. DISTRICT CONVENTIONS:** The Department President is busy selecting representatives for your conventions and we ask your acceptance and respect for the ladies who will be representing the state at your meeting. This is a wonderful

opportunity for our line officers to visit you to get better acquainted and we know you look forward to meeting and talking to our special ladies. We wish all of you a successful convention and have an enjoyable day.

**Item #4. DEPARTMENT CONVENTION: June 22 - 25, 2017 - Marriott East:**

The year is fast coming to a close but there is still much to do before our work is finished. There are a few items in this mailing that need your attention as you plan to attend the convention. Meetings, Memorials, Luncheons, Dinners, programs and etc., need to be reported or worked on in whatever manner is necessary as needed for each auxiliary and District to be 100% reported and participated. Be sure to make your reservations ahead of time for you to be prepared for your stay.

In the month of May you will be receiving a Delegate/Alternate list from Department Treasurer Judy Phillips for the State Convention. This is a mandatory item and needs to be filled out and fees paid, and mailed to Judy for you to continue to function as an auxiliary. Even if you do not attend the meeting it is necessary for you to return this listing with monies or your auxiliary will not be in good working order. Any time you have questions or concerns, please do not hesitate to call the Department President with your needs as she is here to help however she can.

**Item #5. NATIONAL CONVENTION: July 22 - 26, 2017 - New Orleans, LA**

In next month's General Orders will be a form for you to send to National with a list of your Delegates/Alternates for National Convention. Please fill out and send to the National office in Kansas as we need your support for the election and decisions that will be made concerning our status as auxiliaries. There is not any cost in this listing as each member is required to register on their own for the Convention. Needed information and registration forms are included in the National magazine you receive this month from National.

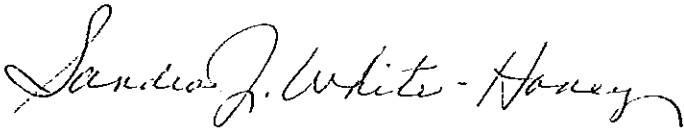
**Item #6. STATE TESTIMONIAL DINNER:** If you have not made a reservation as of yet for the dinner for State President Donna and State Commander Jerry, please do so as I know they would enjoy having you join them for a night of fun and relaxation. Tickets are still available by calling Post #1114 Evansville, (812) 422-5831, or Treasurer Linda, (812) 589-1418.

By Order of :



Donna Brogan, President  
Department of Indiana V. F. W. Auxiliary

Attested to:



Sandra J. White-Haney, Secretary  
Department of Indiana V. F. W. Auxiliary



April 2017

To the members of the VFW Auxiliary,

I hope all enjoyed the spring conference, and went home with a car load of awards. Sandy Oswedder , National Conductress, was a joy to have for our conference as National Rep. I found her to be an inspiring officer. I do hope you found our first webinars helpful. We have learned more about how to do them now, so it won't be so awkward from now on. Someone has to have a trial year, might as well be this year.

April is election month for the officers of your auxiliary. After the elections, request a warrant to install your newly elected officers. You cannot install them in May without the warrant. You will request the warrant from Department Secretary, Sandy Haney. There will be 3 parts : One part for you, One part for the incoming Dept. Secretary, Kasey Osborn, and one part goes to National. Addresses will be on form. Districts do not have to get the warrant. Incoming presidents choose their installing officer.

Quarterly audit reports are due to Department Treasurer, Judy Phillips, in April. Please comply. You must have 2 of the 3 trustees present for the audit. The President, Secretary, and Treasurer should try to be at audit in case the trustees have questions. Please refer to yellow pages, page 20, of the Booklet of Instructions, 2017 Podium book.

I have a few tickets left for the Commander and Presidents Testimonial. It will be in Evansville, Post 1114, on April 22, 2017 . Commander Jerry Blake has arranged for some rooms with a good price. The tickets are \$15 each. You may send a check and I will send tickets or hold them for you, whichever you want. We look forward to seeing you there.

Remember to get all reports in , so Indiana can be 100% in reporting . Our membership is above and beyond , you have truly reached for the stars.

To those that are ill, I pray for a speedy recovery. To those that have lost a beloved friend or member of family , I pray you find comfort in God and our heartfelt sympathy goes out to you.

Donna J Brogan

Department of Indiana , President

VFW Auxiliary

APPLICATION TO INSTALL OFFICERS

1. The Auxiliary President-elect will select the Installing Officer and send the name to the Department Secretary in sufficient time to permit issuing the necessary warrant. Auxiliary Officers shall be installed in their respective offices not more than 60 days prior to the convening of the Department Convention, but shall not assume their duties until the Department President is installed (Section 806A).
2. The installation "warrant" shall be sent to the Auxiliary Secretary and it shall be read by the Secretary at the time of installation as set out in the Ritual. If, for any reason, the installation is not held on the date originally stated, the Department Secretary should be notified as soon as possible.
3. National and Department dues must be paid to the Department Treasurer on at least ten (10) members for the current calendar year.
4. The "warrant" is released by the Department Secretary upon receipt of this application provided the offices of the Auxiliary President and Treasurer are bonded, the Auxiliary is current in its audits, and item #3 above is adhered to. (Section 814A).

NO. Auxiliary IS Permitted to Install Officers Without the Proper Warrant!

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PLEASE COMPLETE AND SEND DIRECTLY TO YOUR DEPARTMENT SECRETARY:

Auxiliary No. \_\_\_\_\_ District No. \_\_\_\_\_

Auxiliary Secretary: \_\_\_\_\_ Member ID# \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Installation Date: \_\_\_\_\_ Location: \_\_\_\_\_

Installing Officer: \_\_\_\_\_

Highest Office Held: \_\_\_\_\_  
(At least Past Auxiliary President, or one who has held a higher office)

Send to Department Secretary: Sandra J. Haney

Address: 118A Daleview Drive

Vincennes, Indiana 47591.

NOTE: All Applications MUST be in the Department Headquarters Office by July 1, 2015

DO NOT WRITE IN THIS SPACE . . . . . FOR DEPARTMENT USE ONLY

Date Application received: \_\_\_\_\_

Date Warrant sent to Auxiliary Secretary: \_\_\_\_\_

Annual District Convention Delegates

To: Auxiliary Secretary

From: AUXILIARY NO. \_\_\_\_\_ AUXILIARY NAME: \_\_\_\_\_

CITY and STATE \_\_\_\_\_

This is to certify that the Delegates and Alternates listed below were duly elected on \_\_\_\_\_ with the total VFW Auxiliary membership of \_\_\_\_\_ to represent our VFW Auxiliary at the District Convention to be held May \_\_\_\_\_, 2016

(One Delegate and one Alternate for each 15 members or portion thereof on date of election.)

PLEASE PRINT NAME AND ID NUMMBER OF EACH DELEGATE AND/OR ALTERNATE ELECTED

**DELEGATES**

**ALTERNATES**

\_\_\_\_\_  
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Signed: \_\_\_\_\_  
(Auxiliary President)

\_\_\_\_\_  
(Auxiliary Secretary)

Address: \_\_\_\_\_

\_\_\_\_\_

VFW Auxiliary Seal

Delegates and Alternates shall be elected at the Auxiliaries April meeting. Each Auxiliary Secretary shall send the Names of the Delegates and Alternates, along with their ID numbers within five days of the date of the election, To the District Secretary to which they belong. (no money Is required with this listing)

Reservation Request  
Indianapolis Marriott Center East

7202 East 21<sup>st</sup> Street  
 Indianapolis, IN 46219  
 Phone: (317) 352-1231  
 Toll Free: 1-800-228-9290  
 Fax: (317) 352-9775

**Veterans of Foreign Wars Department of Indiana- VFW**  
 Veterans of Foreign Wars Department of Indiana State Convention  
 Dates: Wednesday, June 21, 2017 - Sunday, June 25, 2017

Guest Accommodations:

| Room                   | Single Rate | Double Rate | Triple Rate | Quad Rate |
|------------------------|-------------|-------------|-------------|-----------|
| Run of House           | 109         | 109         | 109         | 109       |
| Standard Double Double | 109         | 109         | 109         | 109       |
| Standard King          | 109         | 109         | 109         | 109       |

PLEASE APPLY 17% SALES TAX TO THE ABOVE RATES  
 Cutoff date: Monday, May 22<sup>nd</sup>, 2017

Name:(please print) \_\_\_\_\_  
 Phone #( ) \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Marriott Rewards# \_\_\_\_\_  
 For arrival on (day/date) \_\_\_\_\_  
 Departure on (day/date) \_\_\_\_\_  
 Name(s) of person(s) sharing  
 accomodations: \_\_\_\_\_  
 \_\_\_\_\_

| # of Rooms | # of Guests | Room Type Preference |
|------------|-------------|----------------------|
|            |             | One (1) King Bed     |
|            |             | Two (2) Double Beds  |
|            |             | Handicap Accessible  |
|            |             | No Preference        |

Effective October 16, 2006 all Marriott Hotels are 100 percent smoke-free. There will be a \$250.00 fee for smoking in guest rooms.  
 Any special requests (please keep in mind these are not guarantees):

\*\*All preferences are subject to availability\*\*

When requesting a reservation, please note your arrival and departure dates carefully. You understand that you are liable for one night's room and tax in the event you do not cancel by 6:00pm or arrive on the arrival date. This will be deducted from your deposit or billed through your credit card. If more than one room is requested, please enclose a list of names and addresses, indicating which guests share rooms.

Check or Money Order Enclosed for amount of \_\_\_\_\_

-OR-

Credit Card Number \_\_\_\_\_ Expiration: \_\_\_\_\_

Signature \_\_\_\_\_

The Indianapolis Marriott East is pleased you have chosen us for your upcoming visit. Our staff looks forward to serving you in fine Marriott tradition.

PLEASE NOTE: Hotel checkout time is 12:00 noon. Hotel check-in time is 4:00pm. RESERVATIONS REQUESTED AFTER THE CUT-OFF DATE ARE SUBJECT TO AVAILABILITY. ROOMS MAY STILL BE AVAILABLE AFTER THE CUT-OFF DATE; HOWEVER, THE GROUP RATE IS NOT GUARANTEED. PLEASE APPLY 17% SALES TAX TO THE ABOVE RATES.

**TESTIMONIAL FOR  
STATE COMMANDER  
JERRY BLAKE  
AND  
STATE PRESIDENT  
DONNA BROGAN**

*Please join us as we honor*

*Jerry and Donna*

*Saturday April 22, 2017*

*Cocktails - 5:00 p.m. to 6:00 p.m.*

*Dinner - 6:00 p.m. to 7:00 p.m.*

*Program 7:00 p.m. to 8:00 p.m.*

*Dancing 8:00 p.m. to 11:00 p.m.*

*VFW Post 1114*

*110 Wabash Ave.*

*Evansville IN 47712*

*Price \$15.00*

*Contact: Jerry Blake 812-453-0799*

*Donna Brogan 765-4234748*

*Hotel Information*

*Fairfield Inn Evansville West - 812-429-0900*

*5400 Weston Rd.*

*Evansville IN 4712*

*\$89.00 Standard King or Standard Double*



UNWAVERING SUPPORT



FOR UNCOMMON HEROES

Department of Indiana Chairman:

Michele Jackson, [cheledawn05@gmail.com](mailto:cheledawn05@gmail.com)

General Orders- April 2017

# Veteran's & Military Support

## UPCOMING EVENTS:

April 16-Easter Sunday

June 6-D-Day, Normandy

April 22-State President & Commander Dinner

June 22-25-State Convention

May 29-Memorial Day

July 22-26-National Convention

## BUDDY POPPY CONTEST FOR STATE CONVENTION:

### VETERANS OF FOREIGN WARS OF THE UNITED STATES PROGRAMS DEPARTMENT "BUDDY"® POPPY PROGRAM CONVENTION "BUDDY"® POPPY DISPLAY CONTEST

These guidelines have been designed to place emphasis on the purpose and effectiveness of the displays.

**RULES** --Displays will be presented and judged in three categories:

**CATEGORY 1. Public Promotion of Poppy Campaign** (Window, booth, parade, poster displays, campaign promotions, etc.)

(a) Displays must be designed for public exposure and must bear a message soliciting a donation for and wearing of the VFW "Buddy"® Poppy.

(b) At least one (1) of the Poppies used in the display must be in its original form and color, with label attached.

**CATEGORY 2. Memorial or Inspirational Displays** (Wreaths, memorial tablets or plaques, patriotic or devotional themes)

(a) Displays must be designed to honor the dead, to inspire devotion to God and Country, or to dramatize the activities supported by the "Buddy"® Poppy.

(b) At least one (1) of the Poppies used in the display must be in its original form and color, with label attached.

**CATEGORY 3. Artistic or Decorative Use of Poppies** (Post Home displays, table center-pieces, corsages, pictures, plaques, models, scenes, hats, novelty pieces, etc.)

(a) Any display not meeting the qualifications for Categories 1 or 2 shall automatically be entered in Category 3.

(b) At least one (1) of the Poppies used in the display must be in its original form and color, with label attached.

Departments purchasing over 250,000 Poppies will be allowed two (2) displays in each of the three (3) categories for the National Display Contest ... all others will be allowed one (1) display in each of the three (3) categories, no deviations.

## JUDGING -Will be done by the Comrades

Judging of displays will be on the basis of effectiveness, purpose, clarity of theme, suitability, originality, beauty and number of Poppies used.

